

Fundamentals Of Business Organisation Management

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Financial Accounting - Dr. M.P. Gupta 2022-11-05

The present book aims to meet in full measure the requirement of B.Com students opting for Financial Accounting as a textbook. The objective of the textbook is a basic treatment of the main principles of Financial Accounting. The standard set for the book is complete clarity for beginners and such simplicity of exposition to make the text practically the best one. It is for this purpose that a maximum range of examples and illustrations (about 320) form the part of the textbook. Salient Features: 1. Most comprehensive coverage of subject matter. All topics under the syllabus have been explained in detail. 2. Most authentic and elaborate presentation of subject matter in simple and lucid style with a very large numbers of examples and illustrations (about 320). 3. At the beginning of each chapter an outline of chapter is given. Important Aspects of the chapters are given at the end of the chapter. 4. In each chapter Objective and Multiple Choice Questions are given in large number. At the end of each chapter, Assignments containing theoretical and numerical questions are also given for practice and revision. 5. The book also contains GST Accounting as an Appendix of Chapter 2. 6. The book covers latest changes and amendments in the law. It is based on Accounting Standard (AS) and Indian Accounting Standard (Ind. AS).

Company Law & Secretarial Practice, N.D. Kapoor - N.D. Kapoor 2020-01-01

The Thirty-first Revised Edition of the book entitled "Company Law & Secretarial Practice" with Companies Act, 2013 (Schedules) for B.Com., B.Com. (Corporate Secretaryship), M.Com., IPCC, CS & LLB. The book is divided into two parts volume I Company Law contains 32 chapters and volume II Secretarial Practice contains 10 chapters having more than 270 Test Questions; 67 Practical Problems (with Hints and Solutions); 79 short Answer & Objective Type Question; 48 Multiple Choice, Presentation of Examples (10); Illustrative cases (12) etc., University Questions Papers have been added at the end of the book to give an idea about the pattern of questions asked.

Business Organisation by Dr. F. C. Sharma (eBook) - Dr. F. C. Sharma 2020-12-12

An excellent book for commerce students appearing in competitive, professional and other examinations. 1. Business Organisation—Nature and Importance, 2. Management, Administration and Organisation, 3. Organisation Structure and Forms of Organisation, 4. Size of Business Enterprise, 5. Sole Proprietorship, 6. Partnership Firm, 7. Joint Stock Company, 8. Formation of a Company, 9. Co-operative Form of Organisation, 10. Public Enterprises, 11. Large Scale Retailing, 12. Business Combinations, 13. Methods of Wage Payment and Incentive Plans, 14. Scientific Management and Rationalisation, 15. Stock Exchange and its Regulation, 16. Produce Exchanges, 17. Sources of Business Finance, 18. Special Financial Institutions.

Introduction to Business - Lawrence J. Gitman 2018

Introduction to Business covers the scope and sequence of most introductory business courses. The book provides detailed explanations in the context of core themes such as customer satisfaction, ethics, entrepreneurship, global business, and managing change. Introduction to Business includes hundreds of current business examples from a range of industries and geographic locations, which feature a variety of individuals. The outcome is a balanced approach to the theory and application of business concepts, with attention to the knowledge and skills necessary for student success in this course and beyond.

Goods and Services Tax with Customs Law - FCA Vineet Gupta 2020-09-25

Despite the complications faced by the common man in implementation of GST in their concerned

organizations as well as gaining an understanding of the new taxation system put in place, an attempt has been made to provide an insight to the taxation system introduced by the Government effective from 1st July, 2017. All the acts, rules, notifications, circulars and other relevant text have been compiled in a meticulous and methodical manner with the sole purpose of providing an insight to the readers. We have made an attempt to transform technicalities in legal provisions into simplified analysis thereby providing the readers a wholistic insight on each topic covered under several chapters compiled in this book. Series of illustrations, FAQs, MCQs, unsolved problems under the heading of knowledge testers incorporated in each chapter is devised in a way to maximize the understanding of readers on each topic with ease.

Business Studies Class 12 based on NCERT Guidelines 1. Principles & Function Of Management 2. Business Finance And Marketing - Dr. O.P. Gupta 2022-07-15

Business Studies-12 a book contents: 1. Nature and Significant of Management 2. Principles of Management 3. Business Environment 4. Planning 5. Organisation 6. Staffing 7. Directing 8. Controlling 9. Business Finance 10. Financial; Market 11. Marketing 12. Consumer Protection 13. Project Work and Assignment

Corporate Accounting - R.L. Gupta 2021-07-19

The 14th Revised Edition of the book "Corporate Accounting" includes the provision of the Companies Act, 2013, SEBI rules and regulations and Accounting Standards, wherever applicable. The whole book has been updated and corrections made wherever required. Theory and accounting treatment has been revised as per Accounting Standards - 4 (Revised) and Companies (Amendment) Act, 2019. Each aspect of a chapter has been discussed in detail in order to meet the requirements of the syllabus prescribed by different universities and professional institutes. Salient Features of the Book The following features are worth nothing in the present text: • The illustrations and assignment material has been made to conform to the requirements of Schedule III of the Companies Act, 2013. The relevant problems/ solutions has also been revised. • The revised revision of Paragraph 14 of Accounting Standards — 4 concerning Financial Statements regarding Proposed final dividend has been incorporated at relevant pages and the illustrations amended accordingly. • The relevant provisions of Ind AS — 7: Statements of Cash Flows dealing with Bank Overdraft and Proposed Dividend have also been taken care of in this book. • In the chapter of Redemption of Debentures, the treatment of interest on Debenture Redemption Funds Investments or Profit (or Loss) on the sale of DRFI have been also summerised in the chapter. • All chapters have been revised and udapted. Problem of each chapter have been suitably graded and edited to include questions of topical interest. We are confident that the book in its revised form will be more useful for B.Com (Pass and Hons.), M.Com, M.B.A., C.A., I.P.C.E, C.A.(Final), I.C.M.A. (Stage II) and Company Secretaries (Executive Programme) Examinations.

Principles of Management - Openstax 2022-03-25

Principles of Management is designed to meet the scope and sequence requirements of the introductory course on management. This is a traditional approach to management using the leading, planning, organizing, and controlling approach. Management is a broad business discipline, and the Principles of Management course covers many management areas such as human resource management and strategic management, as well as behavioral areas such as motivation. No one individual can be an expert in all areas of management, so an additional benefit of this text is that specialists in a variety of areas have authored

individual chapters. Contributing Authors David S. Bright, Wright State University Anastasia H. Cortes, Virginia Tech University Eva Hartmann, University of Richmond K. Praveen Parboteeah, University of Wisconsin-Whitewater Jon L. Pierce, University of Minnesota-Duluth Monique Reece Amit Shah, Frostburg State University Siri Terjesen, American University Joseph Weiss, Bentley University Margaret A. White, Oklahoma State University Donald G. Gardner, University of Colorado-Colorado Springs Jason Lambert, Texas Woman's University Laura M. Leduc, James Madison University Joy Leopold, Webster University Jeffrey Muldoon, Emporia State University James S. O'Rourke, University of Notre Dame

Business Organization and Management - Vijay Kumar Kaul 2011

Managers are people who steer organizations towards meeting their objectives effectively and efficiently. Modern-day managers need to understand contemporary issues in management to achieve these objectives. Spread over nine parts, Business Organization and Management: Text and Cases addresses these issues in simple and student-friendly language, and explains concepts through rich diagrams and examples.

AMA Business Boot Camp - Edward T. Reilly 2013

The collective wisdom of The American Management Association-right at your fingertips.

Fundamentals of Business Organization - Webster Robinson 1925

Fundamentals of Management - Stephen P. Robbins 1995

The Fundamentals of Management - W.S. Barry 2017-04-21

This book, first published in 1963, examines the various aspects, roles and necessary skills of management in the transport industry. It looks at both the internal and external relations of the management.

Organisational Anatomy - Oleg Konovalov 2016-05-01

This book offers a discussion of a new management concept, "Organisational Anatomy", which views organisational processes and functions from a biological perspective. This approach naturally explains the ongoing internal and external organisational processes and optimum configuration of different organisations. Organisations are live creatures which are breathing, functioning, moving and developing inside their specific environments. Biological examples offer a useful way of making sense of complex ideas, because they can be related to everyday existence. As such, this allows the reader to intuitively understand the organisations where they work and with which they interact. By classifying different types of organisations and looking at their biological functions, Organisational Anatomy links existing theories and discusses five archetypes of organisations, namely producers, knowledge-dependent, location-dependent, donor-dependent and state-affiliated organisations. By looking into their specific features, the characteristics of organisations of different ages and levels of maturity, the access and utilisation of resources, and the development of productive external relations, this book allows insights into the role of each function in achieving superior business performance. The Organisational Anatomy approach allows the development of a holistic picture, and will allow businesses to achieve higher performance and recognise problems and difficulties by considering organisational pathologies and diseases.

Management Fundamentals - Steven Cohen 2020-06-23

Skillful management is essential to the functioning of any organization. But what are the fundamental elements of a manager's work? What tools and techniques can managers employ to achieve their goals? At a time when organizations must work across sectors, between farther physical distances, and while interweaving sustainability and equity, what do managers need to know about the changing nature of work and leadership? This book is a succinct handbook of the essentials of management for current and future practitioners. Leadership experts Steven Cohen and William Eimicke concisely explain management best practices, aiming to equip managers with the tools of the trade and prepare them to tackle decision making. They detail three core areas of practice: operations, opportunities, and organization and society, underscoring how ethical and strategic guidance and behaviors are essential to sustainable success. The book delves into the leadership role of managers, financial management skills, performance management essentials, organizational structure and human resources management, strategic planning, sustainability, contract management, private-public partnerships, public engagement and advertisement, organizational ethics, and the future of technology for management professionals. Designed for new managers as a

roadmap and for experienced managers as a reference, this book offers an indispensable guide to the fundamental components of management across public, private, and social-sector organizations.

Fundamentals of Business (black and White) - Stephen J. Skripak 2016-07-29

(Black & White version) Fundamentals of Business was created for Virginia Tech's MGT 1104 Foundations of Business through a collaboration between the Pamplin College of Business and Virginia Tech Libraries. This book is freely available at: <http://hdl.handle.net/10919/70961> It is licensed with a Creative Commons-NonCommercial ShareAlike 3.0 license.

Financial Accounting - R.L. Gupta 2021-12-15

The book has been designed as per the Syllabus prescribed by the University of Madras for Paper on 'Financial Accounting' effective 2020-21 for B.Com. Degree First and Second Semesters Core Course; B.Com. (A & F), B.Com. (CS), B.Com. (BM), B.Com. (MM), B.Com. (CA) & B.Com. (ISM)

Fundamentals of Business Organization - Webster Robinson 1925

Handbook of Principles of Organizational Behavior - Edwin Locke 2011-07-15

There is a strong movement today in management to encourage management practices based on research evidence. In the first volume of this handbook, I asked experts in 39 areas of management to identify a central principle that summarized and integrated the core findings from their specialty area and then to explain this principle and give real business examples of the principle in action. I asked them to write in non-technical terms, e.g., without a lot of statistics, and almost all did so. The previous handbook proved to be quite popular, so I was asked to edit a second edition. This new edition has been expanded to 33 topics, and there are some new authors for the previously included topics. The new edition also includes: updated case examples, updated references and practical exercises at the end of each chapter. It also includes a preface on evidence-based management. The principles for the first edition were intended to be relatively timeless, so it is no surprise that most of the principles are the same (though some chapter titles include more than one principle). This book could serve as a textbook in advanced undergraduate and in MBA courses. It could also be of use to practicing managers and not just those in Human Resource departments. Every practicing manager may not want to read the whole book, but I am willing to guarantee that every one will find at least one or more chapters that will be practically useful. In this time of economic crisis, the need for effective management practices is more acute than ever.

Principles of Management - Prabhu TL 2020-08-10

□□□ The Management in all business and human organization action is just the act of getting individuals together to achieve wanted objectives. The executives includes arranging, sorting out, staffing, driving or coordinating, and controlling an organization or exertion to achieve an objective. The Principles of Management are the fundamental, hidden variables that structure the establishments of effective administration. Essentials of the management make the association among hypothesis and ideas to genuine practice by indicating how managers and organizations adequately apply the essential standards of the executives. □ ► Authority is no different. If you need to be acceptable at something, you must gain it. Chief Fundamentals is a significant, exquisite guide intended to arrange leader basics into a general guide with the goal that pioneers at all levels can control their turn of events and assume responsibility for what they realize they have to do—anytime in their CAREERS. □ ► This course presents a review of how the exercises of an organisation can be figured out how to fulfill the requirements of partners through the financially savvy, operationally proficient and maintainable change of assets into yields. Adopting an interdisciplinary strategy, the authors show the connection among the executives and financial aspects and inside this system present the key zones of the board action. The book clarifies the associations between these zones and gives devices and instruments to effective administration. The book's methodology and substance is pertinent for a wide range of association - private or public sector, service or manufacturing, non-profit, large or small. □ □ Extraordinary recognition can be possible in a matter of minutes—and it doesn't take spending plan busting measures of cash. Following these basic advances will make you an elite head and take your group to another degree of accomplishment. □ □ Standards of Management ideas clarified in a rearranged manner □ Essentials and significant standards included □ Reasonable methodology for application by business and working experts □ Characterize the management in an organization,

comprehend its capacities and components □ Know the business responsibilities of a manager □ Depict instruments that can assist you with exploring your job as a manager □ Expertise to oversee employee , team and client relationships □ Standards of Management Essentials You Always Wanted To Know plans new managers and pioneers with building blocks of Management . You will figure out how to characterize the Management and how the Management varies at various degrees of an organization.□ □ Principles of Management by Prabhu TL is a well defined textbook which gives fundamental information about administrative capacities in the most composed and helpful manner. The organisation of the book has an administration work approach. In the wake of perusing this book, the students would comprehend what the management is and how it is applied to different capacities over the organisation. □

Elements of Mercantile Law, N.D. Kapoor, 38th e, 2020 - Kapoor N.D. 2020-01-01

Sultan Chand & Sons present the 38th Revised and Enlarged Edition of the book entitled “Elements of Mercantile Law”. This book is specially written for B. Com, M. Com, CA, CS, CMA, MBA, LLB and Other Commerce Courses of all Indian Universities. The book is divided into three Volumes. Volume I is Law of Contract, Volume II is Company Law and Volume III is Industrial Law The salient features of the present edition are as follows: A new chapter on ‘Goods and Services Tax (GST)’ has been included in this edition. In order to bring uniformity in Tax rates and to simplify the tax mechanism, Central Government rolled out Goods and Services Tax (GST) from 1st July, 2017. The Insolvency and Bankruptcy Code, 2016’ is the Bankruptcy Law of India has been added. A chapter on ‘Limited Liability Partnership’ popularly known as LLP has been added in the present edition. LLP combines the advantage of both the Company and Partnership into a single form of organization. Volume II of the book on Company Law with Schedules has been thoroughly updated and amended upto 2019.

Business Organisation and Management - 1923

Fundamentals of Business Organization and Management - Bijayeti Venkata Narayanaswami Naidu 1960

Principles of General Management - John L. Colley 2007-01-01

Stop! If you have been looking for the one resource for managing a business of any size, this is it. Based on the extensive business experience of five experts, this authoritative guide provides an in-depth look at what every leader must know about managing across departments, functions, divisions, or companies. Drawing on decades of combined experience, John Colley and colleagues detail the wide range of skills, tools, and conceptual understanding as well as the qualities of leadership that a successful general manager must acquire. In an era of specialization and specialists, the authors return due focus to the generalist. No other book so passionately and thoroughly examines the roles and responsibilities of the general manager and the full scope of this distinct, pressure-filled occupation. The authors explore the quantitative and qualitative aspects of the job and discuss how the skilled manager moves an organization from abstract goals to definitive action. For every profit center or plant manager, function head, division president, or CEO, this book is indispensable reading.

Fundamentals of Business Process Management - Marlon Dumas 2018-03-23

This textbook covers the entire Business Process Management (BPM) lifecycle, from process identification to process monitoring, covering along the way process modelling, analysis, redesign and automation. Concepts, methods and tools from business management, computer science and industrial engineering are blended into one comprehensive and inter-disciplinary approach. The presentation is illustrated using the BPMN industry standard defined by the Object Management Group and widely endorsed by practitioners and vendors worldwide. In addition to explaining the relevant conceptual background, the book provides dozens of examples, more than 230 exercises – many with solutions – and numerous suggestions for further reading. This second edition includes extended and completely revised chapters on process identification, process discovery, qualitative process analysis, process redesign, process automation and process monitoring. A new chapter on BPM as an enterprise capability has been added, which expands the scope of the book to encompass topics such as the strategic alignment and governance of BPM initiatives. The textbook is the result of many years of combined teaching experience of the authors, both at the

undergraduate and graduate levels as well as in the context of professional training. Students and professionals from both business management and computer science will benefit from the step-by-step style of the textbook and its focus on fundamental concepts and proven methods. Lecturers will appreciate the class-tested format and the additional teaching material available on the accompanying website.

English Grammar & Composition - Rajendra Pal 2022-04-25

The book is divided into three parts comprised of overall 35 chapters. Part one contains Grammar, part two – Aids to Vocabulary, and part three – Writing Skills. • The section dealing with Grammar is in double color. The points given in pink color suggest importance or emphasis, so they need attention and will help you to understand quickly and easily. These points are further highlighted with arrows. • Text printed on-screen suggests points likely to misunderstand. Sometimes they explain subtle distinctions between two apparently similar points. • Grammar items are discussed very systematically – one at a time. Plentiful illustrations are followed by carefully designed exercises. • There is an exhaustive section dealing exclusively with Multiple choice questions covering all the areas of Grammar as well as Vocabulary. It will help to get familiar with the latest evaluation pattern. • The chapter on vocabulary is adequate and it has been kept within manageable proportions. • The chapter on Precis writing under the section Writing Skills contains a large number of solved examples, which fully explain how to analyze a passage, how to prepare a rough draft and then turn out a good readable and adequate final precis. They are followed by passages provided with aids to vocabulary and detailed outlines. The passages selected for precis writing cover a wide range of interests and have been carefully graded. • There is a comprehensive section on letter writing covering personal, business, and official correspondence. While it explains the requisites of the good letter—its style, layout – it also provides a number of model letters for quick guidance

Business Principles and Management - Kenneth E. Everard 1989

A basic text that encompasses key business concepts and incorporates new business principles and practices. The text will also focus on how businesses are operated and managed.

Fundamentals of Business Organizations for Paralegals - Deborah E. Bouchoux 2009-06-10

Fundamentals of Business Organizations for Paralegals, Third Edition, offers a concise treatment of all of the forms of business organizations in the United States. The author provides thorough, succinct treatment of all pertinent topics, making this book the ideal choice for instructors who teach a shorter course and need a text that covers critical topics with a more straightforward approach. Attentive To The fundamentals paralegal students need to know, this concise paperback provides: a basic and thorough understanding of all the various types of business organizations in a direct and concise format a discussion of each form of business organization, including the nature of the entity, advantages and disadvantages, formation of the entity, operation and management, transferability of ownership, dissolution, and tax consequences more in-depth treatment of Limited Liability Partnerships and Limited Liability Companies than other texts useful exhibits and charts that highlight important topics and sample forms that are integrated with the textual discussion throughout the book Internet resources in each chapter that direct readers to Internet sites that may provide additional information, forms, or agreements Key Terms defined in the margins for easy reference, practice tips in each chapter that provide pragmatic information for paralegals, lists of relevant websites and of tasks commonly performed by paralegals, and a complete glossary that provides an easy reference for terminology Case Illustrations — brief summaries of cases that illustrate one of the concepts or topics addressed in the chapter Discussion Questions in each chapter that stimulate class discussion and ensure that students Understand The material a complete ancillary package, including an instructor’s manual with a test bank and PowerPoint slides. The Instructor’s Manual will also provide additional forms, such as tax forms, not included in the text New to Third Edition: each chapter includes all new discussion questions, Internet questions, and Case Illustrations Chapter 6 discusses Revised Uniform Limited Liability Company Act Chapter 10 discusses new trends in corporate governance, such as the move toward electing boards of directors by majority rather than plurality vote, The move toward eliminating staggered or classified boards of directors, new SEC rules and regulations, And The availability of proxy materials on the Internet coverage of the 2008 financial crisis Clear and To The point, Fundamentals of Business Organizations for Paralegals is an excellent, concise treatment of the basics of business organizations, providing students with a thorough understanding of essential topics.

Business Organisation - SBPD Publications - Dr. F. C. Sharma 2022-06-03

1. Business Organisation—Nature and Importance, 2. Management, Administration and Organisation, 3. Organisation Structure and Forms of Organisation, 4. Size of Business Enterprise, 5. Sole Proprietorship, 6. Partnership Firm, 7. Joint Stock Company, 8. Formation of a Company, 9. Co-operative Form of Organisation, 10. Public Enterprises, 11. Large Scale Retailing, 12. Business Combinations, 13. Methods of Wage Payment and Incentive Plans, 14. Scientific Management and Rationalisation, 15. Stock Exchange and its Regulation, 16. Produce Exchanges, 17. Sources of Business Finance, 18. Special Financial Institutions.

Fundamentals of Management - Kumar Pardeep & Sachdeva Amanjot 2012

Nature And Process Of Management |Forms Of Business Organisation |Choice Of A Suitable Form Of A Business Organisation |Corporate Exoansions |Special Forms Of Business Ownership |Evolution Of Management Theory |Contemporary Management Thinkers |Managerial Roles,Skills And Levels |Overview Of Planning |Decision Making |The Planning Process |Goals,Management By Objectives And Planning Tools |Nature And Process Of Control |Nature And Process Of Organising |Formal And Informal Organisation |Organisational Structure |Authority And Responsibility Relationships |Delegation And Decentralization | Case Studies

The Theory of the Business (Harvard Business Review Classics) - Peter F. Drucker 2017-04-18

Peter F. Drucker argues that what underlies the current malaise of so many large and successful organizations worldwide is that their theory of the business no longer works. The story is a familiar one: a company that was a superstar only yesterday finds itself stagnating and frustrated, in trouble and, often, in a seemingly unmanageable crisis. The root cause of nearly every one of these crises is not that things are being done poorly. It is not even that the wrong things are being done. Indeed, in most cases, the right things are being done—but fruitlessly. What accounts for this apparent paradox? The assumptions on which the organization has been built and is being run no longer fit reality. These are the assumptions that shape any organization's behavior, dictate its decisions about what to do and what not to do, and define what an organization considers meaningful results. These assumptions are what Drucker calls a company's theory of the business. The Harvard Business Review Classics series offers you the opportunity to make seminal Harvard Business Review articles a part of your permanent management library. Each highly readable volume contains a groundbreaking idea that continues to shape best practices and inspire countless managers around the world—and will have a direct impact on you today and for years to come.

Essentials of Business Organisation and Management - Md. Muinuddin Khan 1965

Marketing Management, C.B. Gupta & N. Rajan Nair - C.B. Gupta 2020-01-01

The 19th edition reprinted in 2020 contains <https://tinyurl.com/yb67waxu> - Buying Roles Types of Buying Decisions Scope of Marketing Process of Marketing Management Profile of Rural Markets Some of the distinctive features of the book are as follows: Learning Objectives to give a bird's eye-view of the topics covered in each chapter. Lucid, concise and simple language. Real life illustrations from Indian industry. Liberal use of tables and diagrams to illustrate the text. Summary at the end of every chapter for quick revision. Case Study at the end of each chapter. Test Questions culled from examinations of various Universities and Business Schools. Select Bibliography for further study. We sincerely believe that there is always scope for improvement. Therefore, we invite suggestions for further enriching the book.

Fundamentals of Business Engineering and Management - W. ten Haaf 2002

This book aims to help up and coming managers, students still in training or managers with a technological background to get familiar with to the way in which companies and institutions operate. The book is also of interest to professionals with different backgrounds who are interested in adopting a systematic approach

to management problems. The business management approach adopted in this book is: 1. directed towards processes and the relevant accompanying functions; 2. dealing with the application of the systems and model approach; 3. interdisciplinary. The book is no manual. The aim is rat.

Business Law - N.D. Kapoor 2020-01-01

The Sixth Revised Edition of "Business Law" as per CBCS syllabus of Andhra Pradesh, Telangana, Osmania Universities for B.Com (Hons), B.Com (General) Semester IV, presents the basic principles of Business Law in a way that makes the subject easily intelligible even to a non-specialist. The book has eight units. The chapter on Intellectual Property Rights discusses (i) The Trade Marks Act, 1999; (ii) The Patents Act, 1970; (iii) The Copyright Act, 1957; (iv) The Trade secrets and (v) Geographical Indications. A new chapter on "The Environment Protection Act, 1986". The book has 323 Objective Type Questions; 174 Test Questions; and 253 Practical Problem and solutions. The book "Business Law" as per CBCS syllabus of Andhra Pradesh, Telangana, Osmania Universities for B.Com (Hons), B.Com (General) Semester IV is equipped with 457 Examples, 126 Illustrative Cases and 69 Case Study.

Fundamentals of Management by Dr. Brijesh Rawat, Dr. Manoj Kumar, Sanjay Gupta (SBPD Publications) - Dr. Brijesh Rawat 2021-06-29

An excellent book for commerce students appearing in competitive, professional and other examinations. CONTENT 1. Management—Meaning, Characteristics and Functional Area, 2. Management—Nature, Principles, Levels and Limitations, 3. Functions of Management and Managerial Roles, 4. Development of Management Thought, 5. Planning, 6. Types of Plans and Corporate Planning, 7. Management By Objectives (M.B.O.), 8. Decision-Making, 9. Environment Analysis and Diagnosis, 10. Nature and Process of Organisation, 11. Organisation Structure and Forms of Organisation, 12. Departmentalize, 13. Authority, Responsibility and Delegation of Authority, 14. Centralization and Decentralization, 15. Direction—Concept and Techniques, 16. Managerial Control, 17. Techniques of Control, 18. Motivation, 19. Leading and Leadership, 20. Co-ordination—Meaning and Nature, 21. Communication, 22. Management of Change. SYLLABUS Unit I : Introduction, Concepts, Objectives, Nature, Scope and significance of management, Evolution of management thought, Contribution- Taylor, Weber and Fayol management. Unit II : Planning : Concept, Objectives, Nature, Limitation, Process of planning, Importance, Forms, Techniques and Process of decision making. Unit III : Organizing : Concept, Objectives, Nature of organizing, Types of Organization, Delegation of authority, Authority and responsi-bilities, Centralization and Decentralization, Span of Control. Unit IV : Directing : Concept, Principles & Techniques of directing and Coordination, Concept of leadership-Meaning, Importance, Styles, Supervision, Motivation, Communication. Unit V : Controlling : Concept, Principles, Process and Techniques of Controlling, Relationship between planning and Controlling. **The Fundamentals of Top Management** - Ralph Currier Davis 1951

Business Organisation and Management - P. C. Tulsian 2002-09

Principles of Business Organisation and Management, 6/e - P N Reddy 1990

For B.Com.(Pass & Hons.),M.Com.,B.B.A., B.B.S., M.B.A., C.A., C.S., & I.C.W.A., students of all Indian Universities.

Business Law (Madras) - N.D. Kapoor 2020-01-01

This is the seventh edition of Business Law as per CBCS syllabus of Madras University for B.Com (Hons.) Semester IIIrd and B.Com, Corporate Secretary ship Semester Vth Student This book has been divided into 2 Parts - Part-1 is General Principles of Law of Contract & Part- 2 is Special Contracts. The chief aim in writing this book is to present the fundamental principles of Business Law, in a simple and easily intelligible manner. The intricate points of law have been illustrated by examples, and the subject has been dealt with by topics rather than in the strict order of section in the various Act.